

## **Child Safeguarding Policy**

We are committed to ensuring the safety and wellbeing of all children participating in our weekly youth pickleball program for ages 9-13. This policy outlines the measures we take to protect children from harm.

### **Screening and Training**

All those working with children must:

- Undergo criminal background checks.
- Receive training on child safeguarding, recognising signs of abuse, and reporting procedures.

### **Parent/Guardian Information and Permission**

- Parents/guardians must complete a registration form with contact information.
- Parents/guardians must sign a consent form for their child to participate.

### **Supervision and Access**

- At least one adult who has an enhanced DBS will supervise the program at all times.
- Only authorised personnel, participants, and parents/guardians will be allowed in the session area.
- Children must be signed in and out by a parent/guardian.
- Parents/guardian have the option to observe the session.

### **Reporting Concerns**

- Staff are instructed to report any concerns about a child's safety or wellbeing to the program coordinator immediately.
- The coordinator will document the concern and report to the appropriate authorities if abuse is suspected.

### **Health and Safety**

- First aid kits will be available, and at least one staff member present will have first aid training.
- The facility will be inspected regularly to remove hazards that could lead to injury.
- Children must follow all safety rules and instructions from staff.

This policy will be reviewed annually and updated as needed. Questions can be directed to the program coordinator – Tim Spurway at [timothyspurway@gmail.com](mailto:timothyspurway@gmail.com)